

## **Terms & Conditions – ISES Conference 2020**

Please read all terms and conditions fully before proceeding.

### Registration Fees:

Full payment of the fee must be received before a delegate can be registered.

Only delegates that are registered can attend the conference.

Registration is for an individual, not an institution, and is not transferable, unless this has been agreed in advance with the conference organisers and/or ISES. Failure to comply may result in such individuals being denied entry to the conference.

In the event of circumstances arising beyond the Society's control, ISES reserves the right to cancel this conference at its discretion without incurring any liability in respect of such cancellation. Delegates who cancel their bookings within 4 weeks of the start of the conference will not have their registration fee refunded. Prior to this, a 50% refund may be returned to cover any handling fee and costs incurred. Please see cancellation policy below for more details on registration and accommodation cancellation.

ISES cannot accept liability for personal accidents, nor for loss of, or damage to private property of delegates, either during or directly arising from attendance at the conference. Delegates should make their own arrangements with respect to health and travel insurance.

The organisers may arrange for photographs/videos to be taken at the conference for publicity purposes. Journalists, media personal or other looking to take photos/videos for commercial purposes are required to register with the conference prior to the start of the event. Approval to do so will be decided by the conference organizing committee but approval may not be guaranteed. Should anyone not wish to be in any photo/video, they should make themselves and their wishes known to the organisers prior to the event.

### Conference Registration/Accommodation Cancellation:

To be eligible for a 50% registration and/or accommodation cancellation refund, you must cancel your registration and/or accommodation no less than 1 month before the conference start date. A request to cancel will need to be sent in writing to [equitationscience2020@hartpury.ac.uk](mailto:equitationscience2020@hartpury.ac.uk).

No refunds will be issued for registration/accommodation cancellation requests received after this period.

The conference is not responsible for any costs associated with travel and offsite accommodation.

In the event of late cancellation of a conference e.g. as a consequence of a disease outbreak or acts of terrorism, ISES retains the right (by 'force majeure') to retain up to a maximum of 100% of the conference registration and/or accommodation fees to cover outstanding expenses.

No cash refunds will be provided under any circumstances.

Refunds may take up to 20 days to process after a refund is approved.

If you have a question regarding Conference registration cancellation please contact [equitationsscience2020@hartpury.ac.uk](mailto:equitationsscience2020@hartpury.ac.uk).

Visas and other entry requirements:

All attendees from outside Britain are responsible for making sure they have the correct documentation to enter the country. Before you travel, please consult the UK government website: <https://www.gov.uk/standard-visitor-visa> and follow the advice given. You can check whether you need a visa here: <https://www.gov.uk/check-uk-visa>

Confirmation of involvement in the ISES conference and other supporting documentation:

Applications for visas and other travel documents may need to be supported with an official letter confirming that the conference will take place on the dates declared and/or that you are a contributor. This can be provided by the local organising committee on request - please email [equitationsscience2020@hartpury.ac.uk](mailto:equitationsscience2020@hartpury.ac.uk). Please note such letters in support of a visa will only be issued to persons who have submitted an abstract to the meeting and have had it accepted or who have paid the registration fee to attend.