

Changes to Academic Regulations for 2024-2025 Academic Year

Summary for Students

We have made a few changes to our Academic Regulations to support you and your academic success for 2024-25. We believe these changes should have a positive impact for you as students.

We have reduced our need for third party evidence to accompany applications for assessment processes. In fact when applying for extenuating circumstances this year for reasons of death of a significant close individual or unexpected circumstances during pregnancy or as a parent or carer of a baby under 6 months of age, then stating your circumstances is enough to show impact for periods of up to 2 weeks.

The most important thing to remember, when meeting with people or when applying for help, is to explain what the challenges you are experiencing are, how the challenges are affecting you and if you have evidence of the challenges then submit it. If you don't have third party evidence then state this and ensure you have explained clearly what the challenge is. We can't easily help you if we don't know your circumstances. Do keep your Academic Personal Tutor informed if you are having challenges with studying, and visit the Moodle Uni Student Advisor Hub through the Hartpury Student Portal for guidance.

We have also changed our regulations so:

- Our students can study a Postgraduate Certificate over 4 years, 1 year longer than before, to recognise that sometimes suspending studies for up to 2 years can really help you deal with personal challenges;
- If you leave your programme early then our 30 credit awards' names now reflect their academic level, e.g. Higher Education Foundation Award at level 3 and Undergraduate Level 6 Award at level 6.
- Please note that any detection software, including AI detection software, may be used as a learning tool to improve understanding of acceptable and unacceptable academic practice but also will be used as part of investigating academic misconduct.

Other regulations have not changed for next year but last year some students were not aware of some of them. I would like to remind you of 4 things that students told us they hadn't known:

- The main communication channels used by Hartpury are the Moodle VLE and the student email account. You are expected to check both of these at least twice a week whilst you are a student at Hartpury. If you do not then you might miss important information such as details about classes, assessments, fees, enrolment, investigations.
- Late submission of work for assessment is penalised differently for examinations and non-examinations. Whether an assessment is an exam or not depends on how it is classed at the First Order Assessment Class Level, where assessment types classed as coursework are eligible for a 24 hour late submission period, but those classed as written examination or practical examination are not. Visit the Moodle module page and the Moodle Uni Advisor Hub if you aren't sure.
- Keep all evidence of how you prepare for an assessment (e.g. notes, annotated papers, drafts), ideally using your Hartpury Microsoft OneDrive account, and be prepared to submit this evidence for scrutiny on request.
- Your term dates, with teaching and up to 4 periods of assessment weeks, are published on our website. Please do check these and discuss with your Academic Personal Tutor if you think there are challenges for you being available for all the dates that apply to your programme.

Any questions? Contact your Academic Personal Tutor or visit the Moodle Uni Student Advisor Hub